

## **Staffordshire Amateur Athletics Association**

### **Laws**

1. **MEMBERSHIP** The Management Committee or General Committee may elect to membership of the SAAA:-
  - a) Any Amateur Athletics Club, Association or League having headquarters in the County, or any such Club outside the County which has first claim members with Staffordshire qualifications wishing to enter County Championship events. (NB No Club is eligible for membership unless it is currently a member of the EA).
  - b) Any individual member (according to UKA Laws).
2. **AFFILIATION FEES** The annual affiliation fees shall be agreed at each Annual General Meeting (hereafter the AGM) of the SAAA. Such fees become payable immediately after the AGM.
3. **MANAGEMENT COMMITTEE** The Association shall be governed by a Management Committee consisting of:
  - a) The President, Chairman, Secretary and Treasurer
  - b) At least three members of the Association appointed by the AGM
  - c) A maximum of three co-opted by the Management Committee

The Agenda for each meeting will be sent to all Officers (as in Law 5) who may attend if they wish

Specific Officers and members may be invited to any appropriate meeting.

The Management Committee may form sub-committees (including non-members) for any specific purpose

The Management Committee shall meet as required, but at least every three months. Provisional dates should be set at the AGM. The President, Chairman or Secretary may call a meeting as required; the quorum for any meeting shall be four, which must include either Chairman, Secretary or Treasurer

4. **GENERAL COMMITTEE** The General Committee shall consist of:-
  - a) The Officers (as shown under Law 5)
  - b) Past Presidents
  - c) Between three and six elective Vice-Presidents, from whom the President shall be nominated. NB The President shall be in office for TWO years only.
  - d) Three representatives from every affiliated club.
  - e) One representative from each affiliated school, Association or League.

The General Committee shall meet at least once a year, which may be in conjunction with the AGM.

Meetings will be called by the Management Committee, or at the request of any three member Clubs.

5. **MEETINGS** The AGM shall be open to all members of the SAAA and shall be held on the second Wednesday of each February when the Secretaries' reports shall be received together with that of the Treasurer and the statement of accounts.

The Officers of the SAAA (President, Chairman, Secretary, Treasurer, Championship Secretaries, Team Managers, Officials Secretary and Facilities Advisor) and the delegates to the relevant bodies shall be elected at the AGM.

A Special General Meeting shall be called at the request of the Management Committee, or of any three member Clubs. Only business duly notified in advance may be discussed at an SGM
6. **NOTICE OF MEETINGS** The Secretary shall give at least fourteen days notice of any AGM, SGM or General Committee meeting together with the minutes of the previous meeting and an agenda, to the Officers and delegates of each affiliated Club, Association or League.

7. **FINANCE** The Management Committee shall control the finances of the SAAA and the Treasurer shall present a statement to each AGM or a Special General Meeting convened for that purpose.
8. **AUDITOR** An Auditor shall be appointed at the AGM to examine the accounts for presentation at the following AGM.
9. **PROPERTY OF THE ASSOCIATION** The estate of the SAAA shall be vested in three Trustees (appointed and/or confirmed at each AGM).  
The income and property of the SAAA shall be applied to its stated objects. In the event of the dissolution of the SAAA any income or property shall be disposed of pro rata to the members of the Association as determined by a Special General meeting.
10. **LAWS** No alteration to the Laws of the SAAA may be made except at the AGM or a SGM called for that purpose. Notice of any proposed alterations to be considered at such meetings must be made in writing to the Secretary not later than one month prior to the date of such meeting.

#### RULES GOVERNING STAFFORDSHIRE COUNTY CHAMPIONSHIPS

1. **RULES - including County Qualification and Amateur Status.** Each Championship shall be competed for under current UKA Rules for Competition.
2. **ENTRIES** – All entries shall be made on an official Entry Form and the entrance fee for each Championship event shall be stated on such a form.
3. **AWARDS** – Championship Trophies are awarded for individual and team championship events, subject to the discretion of the Management Committee. Medals are awarded to the first three in any individual championship where there are at least five entries, and to such teams in team events as the Management Committee decides.
4. **TROPHIES** – Winners of County Trophies shall be entitled to hold them for the twelve months following the Championships, subject to them giving to the Championship Secretary the name of a suitable person who shall be surety for the value of the trophy. Trophies cannot be won outright, they are perpetual trophies to be competed for annually and **must** be returned to the Championship Secretary when called for.